



Expression of Interest

Training of officers to form part of an evaluation team to assess applicants/applications for adventure related eco-tourism activities and tourist guides involved in adventure-related tourist activities

1. Background

The Tourism Authority is a licensing body responsible for issuing licences for both land-based and sea-based tourist activities, including ecotourism adventure-related activities and tourist guides involved in adventure-related activities.

The Tourism Authority intends to set up an evaluation team to assess applicants/applications for adventure related eco-tourism activities and tourist guides involved in adventure-related activities.

In this context, the Tourism Authority is seeking to enlist the services of a Consultant (individual or company) to conduct training of officers mainly from the government institutions relevant to tourism activities to form part of the evaluation team to assess applicants/applications for adventure related eco-tourism activities and tourist guides involved in adventure-related activities.

2. Scope of Work

The selected Consultant shall:

- i. Conduct and deliver training to approximately 15 to 20 officers from relevant government institutions to form part of the evaluation team;
- ii. Carry out both theoretical and practical onsite training sessions based on the requirements under the Adventure Related Eco-Tourism Activities (ARETA) Standards and Activity Specific Standards (ASS) for hiking;
[Note: The ARETA Standards and ASS for hiking may be viewed on this Authority's website on www.tourismauthority.mu and under the heading of "Standards and Guidelines"- "General Standards Ecotourism Activities"];
- iii. Train the officers on how to assess documents in respect of qualifications and experiences claimed by the applicants;
- iv. Provide relevant training materials to participants;
- v. Make use of PowerPoint presentations, or videos and any other interactive methods/means to conduct the training;
- vi. Carry out simulation exercises on site to assess the participants' abilities;
- vii. Identify, quantify and grade the main hiking trails around the island based on the ARETA standards and ASS for hiking, along with the participants;
- viii. Conduct an assessment of the participants after the training sessions by means of viva voce and/or written exam and/or field exercise/practical exam;
- ix. Provide to the Tourism Authority a letter of confirmation of all participants who have successfully completed the training sessions, within three working days of the completion of the training sessions.

3. Specific outcome of the training session

At the end of the training, the participants would be expected to:

- i. Have a comprehensive knowledge of the ARETA standards and ASS for hiking;
- ii. Identify, quantify and assign appropriate grading to hiking trails in line with the ARETA standards and ASS for hiking;



- iii. Assess documents (qualification and experience claimed by applicants) and applicants for ARETA and tourist guides involved in adventure-related tourist activities;
- iv. Correctly fill the “Competency Evaluation Sheet for Activity Guides for Hiking” under the ASS for hiking.

4. Eligibility

The Consultant shall satisfy the following eligibility criteria:

- a. Have all relevant certificates from recognized institutions, concerning the skills below:
 - i. Orientation and navigation skills
 - ii. Emergency and rescue procedures and safety protocols
 - iii. Risk assessment
 - iv. Ropes techniques competencies
 - v. Life saving
- b. Have a minimum of 5 years proven experience in carrying out Eco- Tourism activities
- c. International exposure will be an advantage (relevant testimonial(s) to be submitted).

5. Documents to be submitted:

The following documents shall be submitted along with the EOI:

- i. A detailed Curriculum Vitae;
- ii. Copy of all professional certificates;
- iii. Evidence of experience claimed.

6. Budget and Time Frame

- a. The Consultant shall submit a detailed budget of the proposed training including the estimated number of working days, for theoretical and on-site training.
- b. Upon selection, the Consultant shall within one week of the award of contract, submit a schedule of:
 - (i) theoretical sessions; and
 - (ii) onsite training sessions.
- c. The training shall start within two weeks of the award of the contract.

7. Confidentiality Statement

All data and information received from the Tourism Authority, and any other institutions for the purpose of this assignment are to be treated confidentially and are only to be used in connection with the delivery of the training. All intellectual property rights arising from the execution of these tasks are assigned to the Tourism Authority and shall not be disclosed to any third parties without the expressed advance written authorization of the Tourism Authority.

8. Location/Venue

- a. The Consultant shall submit a list of proposed sites where the on-site training will be carried out, within two weeks after award of the contract.
- b. The venue for the theoretical training would be provided by the TA, at its training office at Coromandel.

9. Reservation

The Tourism Authority reserves the right to:



- a. accept or reject any interest expressed by any applicant or annul the EOI without incurring any kind of liability whatsoever.
- b. to record any training sessions or make use of the contents of the materials (written or otherwise) obtained during the course of this training for the Authority's future use.

10. Closing Date

Interested parties are required to submit their EOI in writing in a sealed envelope clearly marked "TA/EOI/1/2023-2024", **deposited in the Tender Box (Level 3)** not later than **Friday 17 May 2024 up to 14 00 hours (local time) at latest** and addressed to:

**The Director
Tourism Authority
Level 3, Victoria House
Corner Barracks & St Louis Streets, Port Louis**

Tourism Authority
02 May 2024