

## Application for a Private Pleasure Craft Licence

### New application (Secondhand craft) – Checklist

Individual	<ul style="list-style-type: none"> <li>- National Identity Card or Copy of Passport</li> <li>- Copies of valid Residence Permit/ Occupation permit for non-citizens</li> </ul>
Company ( <b>applicable only as per current policy</b> )	<ul style="list-style-type: none"> <li>- Business Registration Card with proposed type of activity and address of enterprise specified and trade name (if applicable)</li> <li>- Certificate of Incorporation</li> <li>- Updated extract of file from the Registrar of Companies, certifying the structure of the company</li> <li>- National Identity card of Directors and Shareholders</li> <li>- <b>In case there is no investment from any non- citizen (among the shareholders), a letter from the Company’s Secretary, certifying same, shall be submitted.</b></li> <li>- <b><u>In case a company is among the shareholders</u></b></li> <li>- Letter from Company’s Secretary, certifying all the ultimate beneficiaries of the company (name, number of shares and nationality of each shareholder)</li> <li>- <b><u>In case the Company is listed on the Stock Exchange</u></b></li> <li>- Letter from Company’s Secretary, specifying same.</li> <li>- <b><u>In case investment from non-citizens is involved</u></b></li> <li>- Director(s): Copy of valid Occupation Permit as Investor/Professional</li> <li>- Shareholder(s): Copy of valid Occupation Permit as Investor/ Residence Permit</li> <li>- <b><u>In case any Director or Shareholder does not reside in Mauritius</u></b></li> <li>- Letter from Company’s Secretary certifying same</li> </ul>
Syndic or Management Company of the Property Development Scheme (PDS) ( <b>applicable only as per current policy</b> )	<ul style="list-style-type: none"> <li>- Constitution of Syndic/ Management Company of the PDS</li> <li>- List of members of the Syndic/ Management Company of the PDS specifying their respective nationalities and certified by the Manager/ Chairperson (Gérant)</li> <li>- National Identity card of the Manager/ Chairperson (Gérant)</li> </ul>

- a) Valid Certificate of Character of applicant OR of the all director(s) of the Company or Societe/Partnership (whichever applicable)/ Receipt of application for certificate of character along with undertaking form.
- b) Curriculum Vitae applicable for individual applicant only
- c) Clearance Certificate from Mauritius Revenue Authority (MRA) – Please refer to Section 5.0
- d) Title deed/lease agreement where craft will be kept **or** proof of address on the name of applicant.
- e) In case replacing by a craft registered at the Ministry of Blue Economy, Marine Resources, Fisheries and Shipping, a deregistration certificate.
- f) Documents of Previous Pleasure Craft :
  - original pleasure craft licence (yellow + grey licence)

- g) Registered Sale Deed **or** Registered Declaration Form as per format **or** proof of ownership (sworn affidavit, if necessary).
- h) Additional document is required in case craft is imported:
  - MRA customs declaration form
  - Certified bill of entry
  - Registered declaration form
  - If craft is of more than 5 years, submission of a survey report from a recognized International Body (such as Veritas, Lloyds, etc) or from a certified surveyor from the country of origin
- i) In case an application is submitted by an Agent/Representative, the identity card of the Agent/ Representative and a letter of authorization are also required.

**Note:**

1. *The Tourism Authority may request any other documents that it deems necessary for processing of the application.*
2. *In case an application is submitted by an Agent/Representative, copy of the National Identity card of the Agent/ Representative and a letter of authorization are also required.*
3. *Applicant to comply with all applicable policies.*