

Application for a Private Pleasure Craft Licence

New application (New craft) – Checklist

Individual	<ul style="list-style-type: none"> - National Identity Card or Copy of Passport - Copies of valid Residence Permit/ Occupation permit for non-citizens
Company (applicable only as per current policy)	<ul style="list-style-type: none"> - Business Registration Card with proposed type of activity and address of enterprise specified and trade name (if applicable) - Certificate of Incorporation - Updated extract of file from the Registrar of Companies, certifying the structure of the company - National Identity card of Directors and Shareholders - In case there is no investment from any non- citizen (among the shareholders), a letter from the Company’s Secretary, certifying same, shall be submitted. - <u>In case a company is among the shareholders</u> - Letter from Company’s Secretary, certifying all the ultimate beneficiaries of the company (name, number of shares and nationality of each shareholder) - <u>In case the Company is listed on the Stock Exchange</u> - Letter from Company’s Secretary, specifying same. - <u>In case investment from non-citizens is involved</u> - Director(s): Copy of valid Occupation Permit as Investor/Professional - Shareholder(s): Copy of valid Occupation Permit as Investor/ Residence Permit - <u>In case any Director or Shareholder does not reside in Mauritius</u> - Letter from Company’s Secretary certifying same
Syndic or Management Company of the Property Development Scheme (PDS) (applicable only as per current policy)	<ul style="list-style-type: none"> - Constitution of Syndic/ Management Company of the PDS - List of members of the Syndic/ Management Company of the PDS specifying their respective nationalities and certified by the Manager/ Chairperson (Gérant) - National Identity card of the Manager/ Chairperson (Gérant)

- a) Valid Certificate of Character of applicant OR of the all director(s) of the Company or Societe/Partnership (whichever applicable)/ Receipt of application for certificate of character along with undertaking form.
- b) Curriculum Vitae applicable for individual applicant only
- c) Clearance Certificate from Mauritius Revenue Authority (MRA) – Please refer to Section 5.0
- d) Title deed/lease agreement where craft will be kept or proof of address on the name of applicant.
- e) Builder’s certificate specifying name & contact details of builder, Business Registration Number(BRN) and details of craft such as length, beam, type, means of propulsion as well as date of construction of craft among others for new craft/ craft not registered by Tourism Authority.

f) Registered Sale Deed or proof of ownership (sworn affidavit, if necessary) and accompanied by Registered Declaration Form.

g) Additional document is required in case craft is imported:

- MRA customs declaration form
- Certified bill of entry
- Registered declaration form
- If craft is of more than 5 years, submission of a survey report from a recognized International Body (such as Veritas, Lloyds, etc) or from a certified surveyor from the country of origin

h) In case of new application relates to a pleasure craft whereby the licence has expired more than 1 year, applicant should submit the following:

- New application form
- A valid Certificate of Character
- Copy of National Identity Card/ Passport
- Original pleasure craft licence (yellow + grey licence)

Note:

1. *The Tourism Authority may request any other documents that it deems necessary for processing of the application.*
2. *In case an application is submitted by an Agent/Representative, copy of the National Identity card of the Agent/ Representative and a letter of authorization are also required.*
3. *Applicant to comply with all applicable policies.*