



Tourism Authority Act 2006 (as amended)
(Section 25A)

**Application for
Tourist Accommodation Certificate**

1. Type of Application *(please tick as appropriate)*

- New Certificate
- Re-issue of Certificate
- Renewal
- Variation of TouristAccommodation Certificate

(Please specify type of proposed variation): _____

2. Particulars of Applicant

Name of Applicant/
Company/Société

Nationality
(as applicable)

National Identity Card/
Passport Number of Applicant

Business Registration
Number

Company Registration
Number

Name of Contact Person

Postal Address
.....
.....

Telephone

Mobile	Owner	<input style="width: 100%;" type="text"/>
	Director	<input style="width: 100%;" type="text"/>
	General Manager	<input style="width: 100%;" type="text"/>

Email	Owner	<input style="width: 100%;" type="text"/>
	Director	<input style="width: 100%;" type="text"/>
	General Manager	<input style="width: 100%;" type="text"/>



Note: Any change in the particulars of the applicant should be notified to the Tourism Authority within 15 days

3. Particulars of Representative (in case of a Company or Société)

Name _____

Designation _____

National Identity Card/Passport Number _____

4. Particulars of Business

Business Name/Trade Name

Address of Tourist Accommodation

Telephone

Mobile

Fax

Email

Proposed Investment:

No of Employees:

5. List of Shareholders and Directors

Name of Shareholders*	Nationality	No of Shares	% Shareholding
Name of Directors*	Nationality	NIC /Passport Number	Address

**(Please attach additional sheets if required)*

6. Type of Tourist Accommodation (please tick as appropriate)

- 1. Hotel
- 2. Guest House
- 3. Tourist Residence



4. Domaine

7. Details of Facilities

Note: Any activities/services governed by the Tourism Authority Act and offered by the applicant, other than those mentioned hereunder, should be licensed separately as a Tourist Enterprise.

7.1 Hotel Certificate (Please fill in or tick as appropriate)

Facilities	Type A (201+) <i>(Above 200 rooms)</i>	Type B (101-200) <i>(More than 100 but not exceeding 200 rooms)</i>	Type C (51-100) <i>(More than 50 but not exceeding 100 rooms)</i>	Type D (10-50) <i>(Not less than 10 but not exceeding 50 rooms)</i>
Number of rooms				
Restaurant <i>(Please specify number and trade name)*</i>				
Beauty Parlour				
Health and Fitness				
Spa and Wellness <i>(Please specify trade name)*</i>				
Boathouse				
Rental of bicycles				
Supply (sale) of Liquor				
Activities	Shops/Boutiques			
	Bar			
Other facilities				

**(Please see attached sheets if required)*

7.2 Guest House Certificate (Please fill in or tick as appropriate)

Facilities	Type A (51+) <i>(Above 50 rooms)</i>	Type B (11-50) <i>(More than 10 but not exceeding 50 rooms)</i>	Type C (2-10) <i>(Not less than 2 but not exceeding 10 rooms)</i>
Number of Rooms			
Restaurant			
Health and Fitness			
Spa & Wellness			
Other facilities			

**(Please attach additional sheets if required)*



7.3. Tourist Residence Certificate *(Please fill in or tick as appropriate)*

Facilities	Type A (51+) <i>(Above 50 rooms)</i>	Type B (11-50) <i>(More than 10 but not exceeding 50 rooms)</i>	Type C (1-10) <i>(Up to 10 rooms)</i>
Number of rooms			
Restaurant			
Health and fitness			
Spa and wellness			
Other facilities			

**(Please attach additional sheets if required)*

7.4. Domaine Certificate *(Please fill in or tick as appropriate)*

Facilities	Accommodation	No accommodation
Number of rooms <i>(not more than 25)</i>		x
Restaurant		
Supply (sale) of Liquor		
Rental of quad		
Rental of bicycles		
Other facilities		

**(Please attach additional sheets if required)*

<p>8. Have you, or any Director, or Manager or officer or a majority Shareholder of the company / société ever been convicted of any offence fraud or for dishonesty, within the past 3 years?</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>If the answer is 'Yes' to the above, please provide details of the conviction</p>	

<p>9. Have you been refused a licence by the Tourism Authority?</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>If the answer is 'Yes' to the above, please provide details</p>	

<p>10. Have you been holder of a Tourist Enterprise Licence which had been revoked by the Authority within the past 3 years?</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>If the answer is 'Yes' to the above, please provide details</p>	



11. Declaration

I hereby certify that the above information is true, accurate and correct to the best of my knowledge.

Name: **Signature:**

Designation: **Date:**

Note:

- (1) This application form should be accompanied by payment of a fee of Rs.5000 (five thousand rupees) and all required documents as per list for each type of accommodation for NEW Certificate**
- (2) Please bring along the following documents when submitting this application for conversion of Tourist Enterprise Licence to Tourist Accommodation Certificate and payment of Rs.5000:**
 - a. Copies of valid Tourist Enterprise Licences (grey card) for all licensed activities under the Tourism Authority Act**
 - b. Original / Copy of Trade Fee receipt paid at the District/Municipal Council for the year 2014 in respect of licensed activities under the Tourism Authority Act**
- (3) Fees for facilities/activities such as “Supply (sale of liquor)”, “Shops/Boutiques” and “Bar” are payable at the MRA or relevant authorities.**
- (4) The Tourism Authority reserves the right to request the applicant to submit such additional information or documents as it may deem appropriate for the processing of the application.**

For Official Use:

Remarks:

.....
.....
.....

Name of officer: Signature:

Date: