

Application for a Tourist Accommodation Certificate

DOMAINE – Checklist

1) Business Registration/ Shareholding

Individual	<ul style="list-style-type: none"> - National Identity Card - Business Registration Card with proposed type of activity and address of enterprise specified and trade name (if applicable)
Company	<ul style="list-style-type: none"> - Business Registration Card with proposed type of activity and address of enterprise specified and trade name (if applicable) - Certificate of Incorporation - Updated extract of file from the Registrar of Companies, certifying the structure of the company - National Identity card of Directors and Shareholders - In case there is no investment from any non- citizen (among the shareholders), a letter from the Company’s Secretary, certifying same, shall be submitted. - <u>In case a company is among the shareholders</u> - Letter from Company’s Secretary, certifying all the ultimate beneficiaries of the company (name, number of shares and nationality of each shareholder) - <u>In case the Company is listed on the Stock Exchange</u> - Letter from Company’s Secretary, specifying same. - <u>In case investment from non-citizens is involved</u> - Director(s): Copy of valid Occupation Permit as Investor/Professional - Shareholder(s): Copy of valid Occupation Permit as Investor/ Residence Permit - <u>In case any Director or Shareholder does not reside in Mauritius</u> - Letter from Company’s Secretary certifying same
Société	<ul style="list-style-type: none"> - Business Registration Card with proposed type of activity and address of enterprise specified and trade name (if applicable) - Acte de Société or Partnership deed - List of members of société specifying their respective nationalities and certified by the Manager (Gérant) - National Identity card of the Manager (Gérant)

- 2) Title deed/ Industrial Lease from the Ministry of Housing and Lands specifying the proposed type of enterprise/activity
- 3) Lease agreement or letter of authorisation between the owner(s) and the applicant (if applicable)
- 4) Copy of NIC of owner(s) (if applicable)
- 5) **Clearance from Ministry of Tourism, in case Investment from non-citizens is involved**
- 6) Location plan/Site Plan (in A4 format)
- 7) Artistic impressions and Layout Plan describing all activities and components of the domaine such as reception area, accommodations, lounge, restaurant, toilet facilities, changing rooms, parking, etc
- 8) Building and Land Use Permit (BLUP) from respective Local Authority, for the proposed enterprise/activity and in the name of the applicant
- 9) Project write-up describing inter-alia, the proposed activities, list of equipment, personnel to be employed and their respective roles, risk assessment plan, safety and security plan, emergency plan and maintenance plan, (as applicable).
- 10) In case restaurant activity is provided (refer to checklist for restaurant):
 - a. Proposed menu
- 11) In case rental of bicycle is provided (refer to checklist for rental agency bicycles):
 - a. Certificate of Registration from the Police
 - b. The bicycles should not be more than 4 years of age



- 12) In case adventure-related eco-tourism activities (ARETA) are provided within the Domaine (refer to checklist for ARETA)
- 13) In case of Domaine with Accommodation, refer to checklist for either Tourist Residence or Guesthouse, as applicable.
- 14) Valid Certificate of Character of applicant OR of the director(s) of the Company or Societe/Partnership (whichever applicable)
- 15) Clearance from Le Morne Heritage Trust Fund, if the development is situated within Le Morne area
- 16) In case an application is submitted by a representative on behalf of the applicant, the National Identity Card of the representative and a letter of authorization from the applicant are also required.

Note: An application fee of Rs 5,000 is applicable.

