



## Application for a Tourist Enterprise Licence (TEL) / Tourist Accommodation Certificate (TAC)

### New Application following decease of a Licensee Checklist

#### 1) Business Registration/ Shareholding

Individual	<ul style="list-style-type: none"><li>- National Identity Card</li><li>- Business Registration Card with the proposed type of activity and address of enterprise specified and trade name (if applicable)</li></ul>
Company	<ul style="list-style-type: none"><li>- Business Registration Card with the proposed type of activity and address of enterprise specified and trade name (if applicable)</li><li>- Certificate of Incorporation</li><li>- Updated extract of file from the Registrar of Companies, certifying the structure of the company</li><li>- National Identity card of Directors and Shareholders</li><li>- In case there is no investment from any non- citizen (among the shareholders), a letter from the Company's Secretary, certifying same, shall be submitted.</li></ul> <p><b><u>In case a company is among the shareholders</u></b></p> <ul style="list-style-type: none"><li>- Letter from Company's Secretary, certifying all the ultimate beneficiaries of the company (name, number of shares and nationality of each shareholder)</li></ul> <p><b><u>In case the Company is listed on the Stock Exchange</u></b></p> <ul style="list-style-type: none"><li>- Letter from Company's Secretary, specifying same.</li></ul> <p><b><u>In case investment from non-citizens is involved</u></b></p> <ul style="list-style-type: none"><li>- Director: Copy of valid Occupation Permit as Investor/Professional</li><li>- Shareholder: Copy of valid Occupation Permit as Investor/ Residence Permit</li></ul> <p><b><u>In case any Director or Shareholder does not reside in Mauritius</u></b></p> <ul style="list-style-type: none"><li>- Letter from Company's Secretary certifying same</li></ul>
Société	<ul style="list-style-type: none"><li>- Business Registration Card with the proposed type of activity and address of enterprise specified and trade name (if applicable)</li><li>- Acte de Société or Partnership deed</li><li>- List of members of société specifying their respective nationalities and certified by the Manager (Gérant)</li><li>- National Identity card of the Manager (Gérant)</li></ul>

- 2) Title deed (in case not available in file)
- 3) Lease agreement or letter of authorisation between the owner/s and the applicant (if applicable)
- 4) Copy of NIC of owner/s (if applicable)
- 5) Copy of death certificate of the licensee
- 6) Notarial Act following death of the licensee (affidavit)
- 7) Letter of authorisation from all heirs authorising the applicant to take-over the activity
- 8) Copy of National Identity Cards of all heirs
- 9) Valid Certificate of Character of the applicant or the director(s) of the Company or Societe/Partnership (whichever applicable)
- 10) In case an application is submitted by a representative on behalf of the applicant, the National Identity Card of the representative and a letter of authorization from the applicant are also required.

**Note: An application fee of Rs 1500 is applicable for a TEL and Rs 5000 for a TAC**