

## Operating a Boat House

### 1. Business Registration/Shareholding Details

Individual	<ul style="list-style-type: none"> <li>- National Identity Card or Copy of Passport</li> <li>- Copies of valid Residence Permit( if applicable)</li> <li>- Business Registration Card with proposed type of activity and address of enterprise specified and trade name (if applicable)</li> </ul>
Company	<ul style="list-style-type: none"> <li>- Business Registration Card with proposed type of activity and address of enterprise specified and trade name (if applicable)</li> <li>- Certificate of Incorporation</li> <li>- Updated extract of file from the Registrar of Companies, certifying the structure of the company</li> <li>- National Identity card of Directors and Shareholders</li> <li>- <b>In case there is no investment from any non- citizen (among the shareholders), a letter from the Company’s Secretary, certifying same, shall be submitted.</b></li> <li>- <b><u>In case a company is among the shareholders</u></b></li> <li>- Letter from Company’s Secretary, certifying all the ultimate beneficiaries of the company (name, number of shares and nationality of each shareholder)</li> <li>- <b><u>In case the Company is listed on the Stock Exchange</u></b></li> <li>- Letter from Company’s Secretary, specifying same.</li> <li>- <b><u>In case investment from non-citizens is involved</u></b></li> <li>- Director(s): Copy of valid Occupation Permit as Investor/Professional</li> <li>- Shareholder(s): Copy of valid Occupation Permit as Investor/ Residence Permit</li> <li>- <b><u>In case any Director or Shareholder does not reside in Mauritius</u></b></li> <li>- Letter from Company’s Secretary certifying same</li> </ul>

2. Valid Certificate of Character of applicant OR of the director(s) of the Company (whichever applicable) /Receipt of application for certificate of character along with undertaking form.
3. Location/Site Plan (in A4 format) - 3 Copies
4. Layout Plan (in A4 format) indicating each activity/facility space/area (in m2) – 3 copies
5. A valid contract with hotel
6. Clearance from Beach Authority (in case on public beach)
7. Building and Land Use Permit (BLUP) from respective Local Authority, for the proposed enterprise/activity and in the name of the applicant. (if applicable)
8. List of non-motorised water sports equipment/devices applicant intend to use, describing their specifications and quantities.
9. Qualifications and experience of technical staffs (Ex. Skipper, Water Ski Instructor etc) - Copies of certificates to be submitted
10. Project write-up – describing the activity, safety and security measures, risk assessment, emergency procedures, maintenance plan for all equipment, number of employees and description of roles

#### Note:

1. *The Tourism Authority may request any other documents that it deems necessary for processing of the application.*
2. *In case an application is submitted by an Agent/Representative, copy of the National Identity card of the Agent/ Representative and a letter of authorization are also required.*
3. *Applicant to comply with all applicable policies.*
4. *Application for pleasure craft licence for authorized motorized activities and security craft should be submitted separately*