

Application for a Pleasure Craft Licence

Replacement of Craft (Imported) - Checklist

1) Business Registration/ Shareholding

Individual	- National Identity Card
Company	- Business Registration Card - Certificate of Incorporation - Letter from Company's Secretary certifying shareholding structure stating the names and nationalities of directors and shareholders, and respective number of shares
Société	- Business Registration Card - Acte de Société or Partnership deed - List of directors and partners of the Partnership, specifying their respective nationalities and certified by the Managing Director (Gérant)

	NEW (Imported)		SECOND-HAND (Imported)
2	Duly filled Application Form + payment of application fee of Rs 1,000	2	Duly filled Application Form + payment of application fee of Rs 1,000
3	Valid Residence/Occupation permit for Non-citizens (Director/Promoter/ Shareholders)	3	Valid Residence/Occupation permit for Non-citizens (Director/Promoter/ Shareholders)
4	Specifications of craft with details including length, beam, type, model, means of propulsion and year of construction	4	Specifications of craft with details including length, beam, type, model, means of propulsion and year of construction
5	Photograph/Construction Plan/Design of craft	5	Photograph/Construction Plan/Design of craft
6	Letter to TA (a) requesting authorization to replace existing craft and (b) informing how the existing craft will be disposed of	6	Letter to TA (a) requesting authorization to replace existing craft and (b) informing how the existing craft will be disposed of
7	If craft is of more than 5 years, submission of a survey report from a recognized International Body (such as Veritas, Lloyds,etc) or from a certified surveyor from the country of origin	7	If craft is of more than 5 years, submission of a survey report from a recognized International Body (such as Veritas, Lloyds,etc) or from a certified surveyor from the country of origin
8	Copy of Pleasure Craft Licence of existing craft	8	Letter / Quotation from previous owner / dealer certifying his/her intention to sell the craft to applicant OR Sale Deed
9	In case an application is submitted by an Agent, the identity card of the Agent and a letter of authorization are also required.	9	In case an application is submitted by an Agent, the identity card of the Agent and a letter of authorization are also required.