

Application for a Tourist Accommodation Certificate

GUESTHOUSE – Checklist

1) Business Registration/ Shareholding

Individual	<ul style="list-style-type: none"> - National Identity Card - Business Registration Card
Company	<ul style="list-style-type: none"> - Business Registration Card - Certificate of Incorporation - Letter from Company's Secretary certifying shareholding structure stating the names and nationalities of directors and shareholders, and respective number of shares
Société	<ul style="list-style-type: none"> - Business Registration Card - Acte de Société or Partnership deed - List of members of société specifying their respective nationalities and certified by the Manager (Gérant)

- 2) Title deed
- 3) Lease agreement or letter of authorisation between the owner and the applicant (if applicable)
- 4) Non-citizens to submit a business Plan (template available on website <http://ta.gov-mu.org>)
- 5) Location/Site Plan (3 copies)
- 6) Front Elevation Plan (3 copies)
- 7) Building and Land Use Permit (BLP) for the proposed activity from respective Local Authority
- 8) Master Plan describing all relevant tourist activities and facilities, (including parking facilities) as well as dimensions, as appropriate (3 copies)
- 9) Duly filled Application Form + payment of application fee of Rs.5,000
- 10) In case an application is submitted by an Agent, the identity card of the Agent and a letter of authorization are also required.

Note: Upon approval of the application (for either a Letter of Intent or licence), all guesthouses shall comply with security measures as imposed for guesthouses by the Tourism Authority. The security measures may be viewed on the websites of the Tourism Authority and Ministry of Tourism & Leisure.